

# INFORMATION FOR PRESENTERS

## ORAL PRESENTATION

All presenters are to upload and to check their presentations before the presentation time.

### Uploading

You can upload your presentation as a new version of your submission via PSBB19 website using «Author console», substituting your camera-ready paper. It will be available for you at the Meeting Room Computer for check and presentation. Also you can upload your presentation in the Meeting Room during the breaks in the Workshop. Please contact technical secretary in the Meeting Room for uploading your presentation.

### Checking

Please check if your presentation is displaying properly and video and audio files are playing correct before starting your Technical session

## PRESENTER EQUIPMENT IN THE MEETING ROOM

### The Meeting room is be equipped with:

LCD Projector (aspect ratio 16:9; resolution 1920×1080)

Notebook with MS PowerPoint

Monitor, Keyboard, and Wired Mouse

Microphone

VGA cable for presenting with your own Notebook

◦ Note: please bring any necessary adapters

## PRESENTING USING THE MEETING ROOM COMPUTER

### Using a USB Mass Storage Device (Flash Drive):

Bring your USB device to Meeting Room.

Technicians will assist you in loading your presentation to the Meeting Room Computer.

After loading your presentation you will be able to access it through the link in presentations schedule according your presentation time.

Please load your presentation to the Meeting Room Computer at least two hours before your scheduled talk; earlier is always better.

## PRESENTING USING YOUR NOTEBOOK

Using your notebook or other External Device:

Connect to the VGA cable from multimedia projector

If your notebook does not have an VGA port, please make certain you have the proper adapter

## POSTER PRESENTATION

### Display Area

0.95m x 1.20m (A0, 37 inches x 47 inches). Push pins or tape will be provided to hang your poster.

Poster presentations are hard-copy (paper/poster) format only

Posters must fit within the designated space listed above

The most successful and attractive posters are graphically-produced posters that highlight and summarize

the main points, with the poster presenter filling in the details

### Poster Presentation Should Include:

The paper title and all authors at the top of the poster.

A brief introduction, goals, experimental detail, conclusions, and references (make sure this information is presented in a logical and clear sequence).

Explanations for graphs, pictures, and tables.



Please include PSBB19 logo in your oral/poster presentation.

### **Font Sizes (suggested minimum)**

Title: 87 point type

List of authors: 48 point type

Headings: 44 point type

Double-spaced text: 32 point type

The entire poster layout should be readable from 1.5 . . . 3.0 meters away

For poster presentation we recommend to use A0 91 x 122 Tall format. Free templates for poster presentation can be found here [https://www.posterpresentations.com/html/free\\_poster\\_templates.html](https://www.posterpresentations.com/html/free_poster_templates.html).

Please include PSBB19 logo in your oral/poster presentation.